

**The Maritimes Association, Inc.**



3232 SE Dixie Highway, Unit B | Stuart, FL 34997

T: 772-219-4474 | F: 772-219-4746

## **Maritimes Buyer/Lessee Application Package**

Please return completed package to Maritimes for processing.

A completed package includes:

- A completed *Buyer/Lessee Application* with all the appropriate signatures.
- A signed copy of the *Sale and or Lease agreement*
- A signed copy of the *Compliance to the Rules and Regulation Form*
- A non-refundable *Application Fee of \$100.00 made payable to Maritimes*
- ***Effective July 1, 2016 a new law came into effect that requires an Association to process a TENANT application from a military service member within seven (7) days of submission of the application. A service member is any person serving as a member of the United States Armed Forces on Active Duty or State Active Duty and all members of the Florida National Guard and United States Reserve Forces. \*\*\*\*\*Copy of ID required.***

***The application package must be submitted to the board for approval. The Association requires 15 days from the receipt take action.***

***Note: Owners may not lease their unit for less than a 2 month period.  
Lessees are not permitted to have pets on the property.***

The Application Package may be mailed or dropped off at the Maritimes Clubhouse office located at:

2050 Northeast Ocean Blvd  
Stuart, FL 34996  
(772) 225-3840

Office Hours:

Monday: 1:30 PM – 4:30 PM

Tuesday & Thursday: 8:00 AM – 12:00 PM

If you require assistance or have any questions, please contact Diane Ghinelli – Office Admin at 772-225-3840 or email at [diane.ghinelli@signaturepropertymgmt.com](mailto:diane.ghinelli@signaturepropertymgmt.com)

*Updated: 07/23/2018*

**The Maritimes Association, Inc.**



*Signature*  
Property Management

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**BUYER/LESSEE DATA SHEET**

**UNIT #:** \_\_\_\_\_

**Term of Lease:** \_\_\_\_\_ **Closing Date:** \_\_\_\_\_

I hereby submit the following application along with a copy of the sales and/or lease fully executed agreement to the Board of Directors of The Maritimes Association, Inc. for their consideration. I authorize the Association to contact any and all references as they deem necessary. **I also included is a \$100.00 application fee payable to Maritimes Association, Inc.**

**BUYER(s) / LESSEE(s):**

\_\_\_\_\_

APPLIES TO LESSEE ONLY: Member of the United States Armed Forces on Active Duty or State Active Duty or member of the Florida National Guard and United States Reserve Forces \_\_\_\_\_ YES \_\_\_\_\_ NO  
(COPY OF ID REQUIRED)

**OTHERS WHO WOULD BE IN RESIDENCE:**

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

**CURRENT ADDRESS:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**PHONE NUMBER:** Home: \_\_\_\_\_ Cell: \_\_\_\_\_

**EMAIL:** \_\_\_\_\_

**BUSINESS / OCCUPATION:** \_\_\_\_\_

Address: \_\_\_\_\_

Business Number: \_\_\_\_\_

**AUTOMOBILES:** Make/Model: \_\_\_\_\_ Tag: \_\_\_\_\_

Make/Model: \_\_\_\_\_ Tag: \_\_\_\_\_

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**PERSONAL/ SOCIAL REFERENCES:**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_

**REALTOR(S):**

Company/Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Company/Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

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**ACKNOWLEDGEMENT AND ACCEPTANCE BY BUYER/LESSEE**

The undersigned acknowledges that the sale or the lease of a unit is subject in every respect to the Rules and Regulations of the Maritimes Association, Inc., and any amendments thereof, and I (we) agree to abide by all the terms and conditions of these documents.

I/we have received and read a copy of all Rules and Regulations pertaining to Maritimes.

Dated this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Signature of Buyer/Lessee

\_\_\_\_\_  
Signature of Buyer/Lessee